

# Gilston & Eastwick Village Hall

## Management Committee Business Meeting Minutes

Monday 17<sup>th</sup> Feb 2025 start time 7:10pm

**Attendees:** Janine Bryant JB, Linda Harvey LH, Claire Reilly CR, Yolande Clarke YC

**Apologies:** Erin Reilly ER, Trevor Brown TB, Christine Law CL

### 1. Review of last meeting minutes

Business Meeting (21<sup>st</sup> October 2024) minutes approved.

Action: CL to upload onto Parish website

### Matters Arising not covered in the agenda

- a) Erin will monitor emails when she is away unless she is somewhere with no internet and then she will let Janine and Linda know.
- b) Thanks to Trevor for repairing the front door.
- c) Flower beds at the front of the hall have been planted and look much better.
- d) Clock still needs purchasing JB

### 2. Treasurer's Report & items for discussion

a) Income & Expenditure to date. Our Village Hall Treasurer reports that the finances remain solvent with hall bookings continuing to be sufficient to pay for its outgoings (electricity, water & waste, broadband, routine maintenance, etc).

b) Electrical Testing completed with following recommendations

- i. *Further to our recent conversation please see our finding during the assessment of the village hall.*
- ii. *1, 1 x single socket at low level damaged.*
- iii. *2, 1 x 600 / 600 recessed light above the entrance hall not working.*
- iv. *3, 1 x Bulkhead light in the hallway not working.*
- v. *4, 1 x pendant light in the small store not working possibly the bulb.*
- vi. *5, 1 x Replace the MCB ( 32 amp) for the projector, requires 20 amp.*
- vii. *6, As discussed, the wiring supply to the heaters is of old stranded steel cable (pre 70s) and although they are still in specification you might want to consider replacing them.*
- viii. *As said, this is only a recommendation.*

Action: obtain quote for above and remedy.

c) CCL account has accumulated a small amount of interest

### 3. Bookings Update

- a. Summary of previous 6 months bookings
- b. Future booking commitments

Unfortunately, due to illness, no update available. Erin will email to committee members.

### 4. Land Registry – still no update. Solicitor dealing with this is on long term sick.

Charity No 302368

Chair: Janine Bryant

Vice Chair: Claire Reilly

Treasurer: Linda Harvey

Bookings Officer Erin Reilly ([gevillagehall@gmail.com](mailto:gevillagehall@gmail.com))

Committee Members: Trevor Brown, Christine Law (PCC rep), Yolande Clarke

5. How to find new Committee Members – **ESSENTIAL** for sustainability of the hall as a community facility.

Seek volunteers to join the Management Committee – **ESSENTIAL** otherwise hall could close.

- Ask for new members on WhatsApp and Facebook.
- Ask for new members at the race night and pancake night

6. Hall improvements –

- a. maintenance tasks left after Probationary Service support
- i. Hall still needs jobs done: outside painted (this will be deferred for a year), single socket to get repaired by electrician, bulk head light in hallway needs fixing. Get a quote from the electrician for these jobs.
- ii. We need a local handy man to do odd jobs (hang pictures, small painting tasks, etc). There was someone on the parish magazine advertising and someone in High Wych to contact.
- b. Potential future projects
- iii. Electric charging station: still waiting for Land Registry.
- iv. Others???

7. New business / hire opportunities

8. Improve & promote hall presence

- a. New website design
- b. Facebook

Action: update from ER needed at next meeting. . Linda would like access to Facebook.

9. Future meetings

Mon 16<sup>th</sup> June 2025

Mon 13<sup>th</sup> October 2025

Mon 16th Feb 2026 AGM & Business Meeting

10. Any Other Business – Future meetings

- a. A badly damaged car has been left in the carpark that needs to be removed.

Action: Owner to be contacted and asked to arrange its removal LH

- b. The car park is frequently being used by non fee paying residents.

Action: review signage. JB

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