

Gilston & Eastwick Village Hall
Management Committee Business Meeting
Monday 30th June 2025

Apologies for absence. Claire Reilly & Trevor Brown

1. Review of last meeting minutes
 - a. AGM ((February 2025) Approved
 - b. Business Meeting (February 2025) Approved

Action: upload onto Parish website

2. Treasurer's Report & items for discussion
 - a. Income & Expenditure to date
Finances continue to be stable (income slightly less than expenditure between Jan & June 2025)
 - b. CCLA account
Small amount of interest received

3. Bookings Update
 - a. Summary of previous 6 months bookings
Regular (weekly) bookings have reduced in last 6 months. Irish Dance and Chair Pilates continue
 - b. Future booking commitments / possibles
Toddlers Tennis, Puppy Training.
Private parties continue to be popular

4. Land Registry update
Following further contact, 16th May 2025, with Bates Wells Solicitors (who are acting on our behalf with the Land Registry) we understand the Land Registry finally have all the documentation to register the land.

Once the land has been officially registered with the Land Registry it is proposed the land is "vested" to the Charity Commission as "Official Custodian". This will avoid the need to change the details of ownership of the land every time there is a change in holding trusteeship of the Village Hall.

5. How to find new Committee Members – ESSENTIAL for sustainability of the hall as a community facility.

Action: LH to contact Rev A Jackson for advice / assistance in creating a poster for distribution across our 2 villages. WhatsApp, Facebook & Parish Magazine / website

6. Hall improvements –
 - a. Car park area – feedback received from a resident
 - i. Amend hirer T&Cs (number of spaces, clearing up rubbish)

Action: ER to amend T&Cs and remind hirers when booking the hall to
Emphasise need to clear ALL rubbish from the hall and car park
Car parking available for maximum of 20 cars, must not park in resident space
Space at front of hall is for unloading / loading (max 20 minutes) and
emergency vehicles only

Charity No 302368

Chair: Janine Bryant

Vice Chair: Claire Reilly

Treasurer: Linda Harvey

Bookings Officer Erin Reilly (gevillagehall@gmail.com)

Committee Members: Trevor Brown, Christine Law, , Yolande Clarke

ii. How to reserve parking spaces for residents

New signage “residents only” to be purchased and erected on stakes

Paint the “markers” between the parking spaces a different colour

Action: LH to purchase signs and arrange erection with Dan Hammond, gardening contractor plus repainting the “markers”

iii. Signage “emergency vehicles and loading & unloading only”

This sign already exists. It is proposed to reposition to improve visibility.

Action: LH to arrange with Dan Hammond, gardening contractor

Action: JB to update resident who brought the above to our attention.

b. How to make the booking process easier for customers & ourselves

Agreed to evaluate online booking system. <https://hallbookingonline.com> and the replacement Eastwick and Gilston Parish website

Action: ER and JB to investigate how much effort each requires to configure for the G&E hall needs

c. Configuring the HIVE heating control

Action: ER to try “factory reset”

d. Registering on the GoVolHerts.org.uk website

This website is for not-for-profit organisations & charities to advertise for volunteers and publicise events

Action: to register the hall 1st needs a logo and agree the email address ER

e. maintenance tasks outstanding

No action

f. Potential future projects – for future meetings

i. electric vehicle charging points

ii. others ????

No action

7. Improve & promote hall presence

a. New website design – new Parish website or alternative?

ER demonstrated potential new website she has designed – looking good

Action: ER to send link to committee members

b. Facebook

Action: ER updating

8. Future meetings

Mon 13th October 2025

Mon 16th Feb 2026 AGM & Business Meeting

Mon 22nd June 2026

Mon 12th Oct 2026

Mon 15th Feb 2027 AGM & Business Meeting

9. Any Other Business

a. Garden and car park tidy up

Action: LH to discuss with Dan Hammond

b. Request by next door neighbour, LC, for access to rear garden

Action: ER to confirm OK and to offer weekend dates during August when hall not booked out.

c. Tapped Mobile Bars, tappedmobilebars.com, provide licensed bar for hire.

Action: Agreed to add their poster to V Hall website

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